

BYLAWS OF SEXAHOLICS ANONYMOUS SAN DIEGO INTERGROUP
Approved Revision 10/15/2013

STATEMENT OF PURPOSE:

The Sexaholics Anonymous San Diego Intergroup (herein after referred to as SASDI) is a service board, representative of Sexaholics Anonymous (SA) Groups in San Diego County, whose members put their experience, strength, and hope into practice to solve common problems and help carry the message to sexaholics who still suffer.

Its primary purpose is to strengthen the unity of SA and help sexaholics achieve sobriety. To this end, SASDI shall meet regularly, providing a forum for communication and unified action by the various San Diego groups in matters of publicity, outreach, fellowship, regional and national service, and such other matters as may require cooperative effort.

It is to be remembered that this Intergroup is dedicated to service in the interest of all SA groups in San Diego County; it is not a governing body.

Article I, Name:

The name of this society shall be the Sexaholics Anonymous San Diego Intergroup.

Article II, Object:

The object of SASDI shall be to administer and coordinate the business and activities common to the welfare of the SA Groups within San Diego County; to support the general needs of these groups; to serve as a link between these groups and the Southwest Region Service Committee, the SA Central Office, and the fellowship of SA as a whole; and to maintain the Twelve Traditions and the Twelve Concepts of SA. For the purpose of these BYLAWS, the term "SA Group" (p. 173) shall be defined as stated in *Sexaholics Anonymous*, edition Reprinted with footnote added p. 192, 15 October 2001.

Article III, Members:

Section 1, Classes: This society shall have two (2) classes of members only: that of voting and the other of non-voting. Only voting members shall have voting rights. No person shall hold more than one membership in a class or combination thereof. There shall be no dues or fees for membership.

Section 2, Voting members: The voting members of the society shall be the elected officers and Group Service Representatives (GSRs) or, in a GSR's absence, the Group Service Representative Alternate of each SA Group within the San Diego Regional Area. For the purpose of these bylaws, the term "Group Service Representatives" and "Group Service Representative Alternates" shall be defined as the individuals elected by each autonomous group within the San Diego Region and to act as a liaison between their respective meeting and SASDI.

Section 3, Non-voting members: The non-voting members of this society shall be the Chair of each committee or his/her representative as defined in Article VII of these bylaws. The right of a non-voting member to introduce main motions shall be limited to motions made by that member's committee.

Section 4, Observers: SA members not addressed elsewhere in these bylaws shall be classified as observers. Observers shall only have the specific right to request the floor for the purpose of debate. Observers shall be limited to debate only after discussion has been initiated by an elected member of this body. Observers shall not have the right to make motions, second motions, or vote.

Article IV, Officers:

Section 1: The officers of this society shall be: Chair, Co-Chair, Secretary, Treasurer, Intergroup Representative (IGR), and Intergroup Representative Alternate. For the purpose of these bylaws, the term "Intergroup Representative (IGR) or the Intergroup Representative Alternate" shall be defined as the individuals elected by each autonomous group within the San Diego Region to represent the group conscience of the San Diego Intergroup at the Regional level and also brings back information so that the Intergroup may be informed about items that affect the groups in the Intergroup, Region and SA as a whole. The SA sobriety requirement for these positions as defined in *Sexaholics Anonymous* (op.cit. pp 191–193) edition Reprinted with footnote added p.192, 15 October 2001 shall be 6 months. All Officers shall support and adhere to said definition.

Section 2: Beginning at the SASDI meeting held each October, SASDI ballot nominations shall be open. Group representatives shall petition their groups for volunteers for Intergroup positions from October through December of each year. At the SASDI meeting in December, all voting members shall finalize the SASDI ballot. Ballots shall be distributed to all SA groups no later than the date of the January SASDI meeting. It shall be the duty of SASDI to confirm candidates for the offices to be filled at the meeting in February.

Section 3: The officers shall be elected, by counting the ballots of all the SA fellowship, at the SASDI meeting in February to serve for one (1) year or until the successors are elected. Their 1-year term of office shall begin at the start of the SASDI March meeting.

Section 4: No officer shall hold more than one office in this society at one time, and no officer shall be eligible to serve more than two (2) terms consecutively in the same office.

Section 5: In the event of an absence by the officers of this body, every attempt shall be made to inform the chair or co-chair of the absence prior to the regular meeting. Two consecutive or four absences in a year, without cause or attempt to inform this body, shall be cause for dismissal. Dismissal is to be voted upon by the voting members of this body.

Section 6: If a vacancy in an office occurs, a qualified SA member (at least 6 months

sobriety) may volunteer to fill it. A vote of approval by a majority of SASDI members is necessary to accept a volunteer into the vacated position. A special SASDI meeting, as provided by Article VI, Section 4, may be called for this purpose. The officer shall fill the position for the remainder of the term.

Article V, Duties of Officers:

Section 1: It is the duty of the Chair to:

- a) Call and conduct regular and/or special Intergroup meetings.
- b) Arrange the agenda for each meeting, using the secretary's "Order of Business" as a guide (refer to Article V, Section 5.d).
- c) Open the meeting at the appointed time by calling the meeting to order, having ascertained that a quorum is present. (See Article VI, Section 2.)
- d) Announce, in proper sequence, the business that arises, using his/her judgment to adjust the agenda as the meeting may require.
- e) Expedite business in a way compatible with the rights of members and observers.
- f) Recognize members or observers who are entitled to the floor.
- g) State and put to vote all questions that legitimately come before SASDI and announce the result of each vote.
- h) Protect SASDI from obviously frivolous or dilatory motions by refusing to recognize them.
- i) Enforce the rules relating to debate, order, and decorum.
- j) Decide all questions of order, unless, when in doubt, the Chair prefers to submit such a question to SASDI for decision.
- k) Respond to inquiries of members relating to parliamentary procedure or factual information bearing on the business of SASDI.
- l) Authenticate by the Chair's signature, when necessary, all acts, orders, and proceedings of SASDI.
- m) Declare the meeting adjourned when SASDI so votes or, at the time prescribed in the agenda, or at any time in the event of a sudden emergency affecting the safety of those present.
- n) Conduct the general correspondence of SASDI.
- o) Be co-signer of SASDI's bank account.
- p) Co-Sign, with the Secretary, all approved actions of SASDI.
- q) Make a written report of the year's work at the February meeting.
- r) Be a non-voting member of all committees.
- s) Appoint committee chairs as needed and to review and confirm these appointments annually.
- t) Represent SASDI to the community and to the SA groups within San Diego County.
- u) Maintain appropriate communication with all levels of the fellowship of SA as a whole.
- v) Work to advance the effectiveness of SASDI and enhance its service to the SA fellowship in San Diego County according to SASDI's statement of purpose.

Section 2: It is the duty of the Co-Chair to:

- a) Assume the position of SASDI Chair at the end of one year's service as Co-Chair.
- b) In the absence of the Chair, to serve as Chair.
- c) In the absence of the Secretary, to serve as temporary Secretary.
- d) Coordinate the functions of the committees.
- e) In the absence of the Treasurer the Co-Chair shall conduct the duties of the treasurer.
- f) Work closely with the Chair to advance the effectiveness of SASDI and enhance its service to the SA fellowship in San Diego County according to SASDI's statement of purpose.
- g) The Chair and Co-Chair are considered the same office for the purposes of term limits as described in Article IV, Section 4.

Section 3: It is the duty of the Intergroup Representative (IGR) to:

- a) In the absence of the Chair and Co-Chair, to serve as Chair.
- b) Regularly attend local and regional service committees, and national fellowship functions when possible, to represent the San Diego Fellowship in matters that affect SA as a whole.
- c) Represent SASDI to the Southwest Region of SA.
- d) Provide reports to SASDI at each meeting covering the business of the Southwest Region.
- e) Work closely with the chair to advance the effectiveness of SASDI and enhance its service to the SA fellowship in San Diego County and internationally according to SASDI's statement of purpose.

Section 4: It is the duty of the Intergroup Representative Alternate to:

- a) In the absence of the IGR, to serve as temporary IGR.
- b) Assume the position of IGR at the end of one year's service as IGR alternate.
- c) The Regional Representative and the Regional Representative Alternate are considered the same office for the purposes of term limits as described in Article IV, Section 4.

Section 5: It is the duty of the Secretary to:

- a) Keep a record of all the proceedings of SASDI.
- b) Distribute the copies of the minutes to each officer and member by the next SASDI meeting and to make the minutes and records available to members upon request.
- c) Oversee the use of SASDI post office box.
- d) Prepare prior to each meeting, an order of business for the use of the

- presiding officer, showing all matters known in advance that are due to come up.
- e) Provide for notification to SASDI of the time, place, and agenda for each SASDI meeting.
 - f) Send out to the SASDI membership a notice of each special meeting known as the "call" of the meeting.
 - g) Declare no quorum in the absence of the Chair, Co-Chair, and Intergroup Representative. (See Article VI, Section 2.)
 - h) Keep SASDI official membership roll; and to call the roll where it is required.
 - i) Notify officers, committee members, and delegates of their election or appointment, to furnish committees with whatever documents are required for the performance of their duties, and to have on hand at each meeting a list of all existing committees and their members.
 - j) Co-Sign, with the Chair, all approved actions of SASDI.
 - k) Conduct and maintain the correspondence of SASDI which is not a function proper to the others offices or committees.
 - l) Send via email approved meeting minutes to all SASDI members and the secretary of the Southwest Region of SA.
 - m) Work closely with the chair to advance the effectiveness of SASDI and enhance its service to the SA fellowship in San Diego County according to SASDI's statement of purpose.

Section 6: It is the duty of the Treasurer of SASDI to:

- a) Be the custodian of SASDI funds, not entrusted to other offices or committees.
- b) Be a co-signer of SASDI bank account.
- c) Present a written treasurer's report of receipts and disbursements and a reconciliation of SASDI bank accounts at each regular meeting.
- d) Submit all records to periodic audit.
- e) Make a full financial report at each meeting.
- f) Disburse funds in a timely manner as necessary to fulfill the object of the society.
- g) Work closely with the chair to advance the effectiveness of SASDI and enhance its service to the SA fellowship in San Diego County according to the SASDI statement of purpose.

Article VI, Meetings:

Section 1, Regular Meetings: The meetings of SASDI shall be held on the third Tuesday of each month at 5:45 p.m., unless otherwise ordered by SASDI.

Section 2, Quorum: A simple majority (51%) of the officers shall constitute a quorum.

Section 3, Special Meetings: Special meetings may be called by the Chair or upon written request of five (5) SASDI members. The purpose of the meeting shall be stated in the call. No business other than that stated in the call will be conducted. At least ten (10) days notice will be given, unless waved by all SASDI officers.

Article VII, Committees:

Section 1: Standing committees shall be formed from time to time as SASDI may deem it necessary, to carry on the work of SASDI. The Chair of these committees shall be appointed by the SASDI Chair. Such appointments shall be acknowledged at the next SASDI meeting. Appointments will be reviewed as the Chair changes.

Section 2: Standing Committees

Archives Committee

- a) Maintain a reasonably safe and secure digital copy/record book of all SASDI documents, including all meeting minutes, bylaws, special rules of order, standing rules, officer reports, and committee reports.
- b) Organize all digital SASDI files into an easily accessible filing system.
- c) Maintain and organize a hard/or digital copy of the last 3 years of all SASDI documents into a portable format and bring this to all SASDI meetings.

Bylaws Committee

- a) Make recommendations to SASDI regarding changes to the SASDI bylaws.
- b) Create and distribute SASDI election ballots to all GSRs as laid out in Article IV Section 2 of the SASDI Bylaws.
- c) The Bylaws Committee Chair, plus another SA member in good standing, not a candidate, shall tally the results of the voting at the February SASDI meeting and give the result to the SASDI Chair to be announced during the February SASDI meeting.

Outreach Committee

- a) Distribute SA literature to helping professionals and organizations who come in contact with potential Sexaholics.
- b) Coordinate three SA speaker meetings per year.
- c) Coordinate a yearly SA one-day conference.
- d) Regularly check the SASDI voicemail box and return all voicemails as appropriate.

Social Committee

- a) Coordinate social events for members of SA.

Website Committee

- a) Post and organize SASDI approved content on the SASDI website.
- b) Respond to emails to SASDI as appropriate.

Article VIII, Authority:

Section 1, Ultimate Authority: SASDI is limited to activities in furtherance of its primary purpose and is bound by the Twelve Traditions of SA and the Twelve Concepts of SA as outlined in the latest edition of the SA Service Manual.

Section 2, Parliamentary Procedure: The rules contained in *Robert's Rules of Order* latest edition shall govern SASDI in all cases to which they are applicable and insofar as they are not inconsistent with these bylaws and any special rules of order that SASDI may adopt. Such special rules of order shall be listed in Appendix A of this document.

Article IX, Amendment of Bylaws:

These bylaws may be amended by two-thirds (2/3) vote of SASDI at the regular meetings or at a special meeting of SASDI, provided that the exact wording of the amendment has been submitted in writing and announced at least 2 previous regular meetings. To give all SASDI members adequate opportunity to deliberate and decide on any amendment, absentee ballots are allowed and will be distributed to each voting member by the SASDI secretary. An amendment passes on 2/3 majority of ballots cast. An abstention does not count as a ballot cast.

Appendix A, Special Rules of Order

There are no special rules of order as of this revision.

Appendix B, Special Committee(s)

January 2016 International Convention Committee

- a) Make decisions regarding the planning of all details involved with the January 2016 SA international convention
- b) Appoint and delegate sub-committees to help with the above stated instructions
- c) Will dissolve following the convention and a final report is given and accepted